

BSDS, Inc dba Brookside Charter School

**MINUTES
December 18, 2023
5:30 pm**

BCS Library and/or Join with ZOOM
<https://us02web.zoom.us/j/82127625843>

Directors Present: Dr. Eric Sipes, Kraig Kohring, Dr. Kerry Dixon, Vicki Miller **Virtual:** Jason LaSalle, Tiffany Price, Kiva Dennis, DiAnna Saffold **Directors Absent:** Sherry Twyman **Guests Present:** Kelly Sales, Roger Offield, Judy Hill, Natalie Young, Kamilah Lee **Guests Virtual:** Jamie Berry, Chereyl White, Kirsten Smith, Linsey Thomas

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, December 18th, 2023 at 5:31pm.
2. Motion to accept the agenda
 - a) Vicki Miller motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Vicki Miller motioned to approve the minutes from the Brookside Charter School board of directors meeting on Monday, November 27th, 2023.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) No visitors comments.
5. Committee Report for the upcoming month
 - a) Committee dates will be updated due to change in next board meeting date.



6. Financial Committee Report - EdOps

a) EdOps Dashboard – **Need Board Approval**

- a. Jamie Berry reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
- b. Kraig Kohring motioned to approve the EdOps Dashboard as presented.
- c. Dr. Kerry Dixon seconded the motion.
- d. The board voted to approve the motion - Approved

b) Check Registry – **Need Board Approval**

- a. Vicki Miller presented the Check Registry. Provided in board packet.
- b. Kraig Kohring motioned to approve the check as presented.
- c. Dr. Kerry Dixon seconded the motion.
- d. The board voted to approve the motion - Approved

c) Audit Review – **Need Board Approval**

- a. Vicki Miller presented the draft audit.
- b. Kraig Kohring motioned to approve the audit.
- c. Dr. Kerry Dixon seconded the motion.
- d. The board voted to approve the motion - Approved

7. Academic Committee Report – Roger Offield

- a) Roger Offield presented an update on MAP and APR Data.

8. Family Services – Kamilah Lee

- a) Kamilah Lee presented an update on Family Services including McKinney Vento/504/ELL, Attendance & Parent Teacher Action Committee.

9. SPED – Judy Hill and Natalie Young

- a) Judy Hill and Natalie Young presented an update on the Special Education department including current SPED numbers and interventions.

10. Extended Care – Craig Nelson

- a) Craig Nelson presented an update on Extended Care including



1815 E 63rd St.
Kansas City, MO 64130
www.BrooksideCharter.org



Phone: 816-331-2192

Fax: 816-756-9935



programming.

11. Superintendent's Report – Roger Offield

a) Roger Offield provided an update on the following topics:

- a. Enrollment/Attendance –EAD Report
- b. New January Board Date – Monday, January 22nd
- c. Expansion Update
 - i. 1800/1912 E Meyer Blvd. and Research Medical Center
 - ii. NTS Lease (STEAM Building) and LOI

12. Motion to adjourn

- a) Kraig Kohring motioned to adjourn the meeting.
- b) Vicki Miller seconded the motion.
- c) The board voted to approve the motion - Approved

Next Meeting - Monday, January 22, 2024

Attending Meetings of the Board of Directors

Sherry Dwyer on Dec.

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Posted 12/15/2023

Front Lobby, Website, and District Calendar



Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.